

Schedule Change Procedure

Student schedules shows courses in order by Quarter/Marking Period (MP1, MP2, MP3 & MP4) and by Block (1, 2, 3 & 4).

Term courses are listed twice because they last two quarters.

Faculty names and room numbers will appear on the final schedule received at orientation.

Elective schedule changes (changes requested by the student due to preference) for all students must be made prior to the start of school.

Schedule Change Day

Students will be seen on a first-come, first served basis at their assigned times:

- Seniors:8:00 a.m. – 10:00 a.m.
- Juniors:10:30 a.m. – 12:30 p.m.
- Sophomores:1:30 p.m. – 3:30 p.m.
- Freshmen:4:00 p.m. – 6:00 p.m.

All students should meet with their assigned counselor if they need a schedule change:

- Last Name beginning with A-G:Ms. Kelly Jennings
- Last Name beginning with H-O:Mrs. Macee Clayton
- Last Name beginning with P-Z:Mr. Joey Beuchat

Schedule changes will be considered only for legitimate reasons.

All students must have a [Schedule Change Form](#) signed by a parent or guardian before a schedule change can be made.

Students unable to conduct changes on Wednesday, August 8th, should schedule an appointment with the counselor after orientation on Monday, August 13th. They may also email the counselor about making changes.